

CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT)
External Affairs Committee Meeting
Tuesday, February 22, 2005
Stephen P. Clark Center
111 NW 1st Street
10th Floor CITT Conference Room
9 a.m.

Summary Of Minutes

MEMBERS PRESENT:

Hon. Linda Zilber, Chairperson
Miles Moss
Hon. James Reeder

COUNTY ATTORNEY:

Bruce Libhaber

OTHERS PRESENT:

Nan Markowitz, Executive Director, OCITT	Virginia C. Diaz, OCITT
Nestor Toledo, OCITT	David Fialkoff, MDT
Patrice Rosemond, OCITT	Alexander Kolpakov, CUTR
Lourdes Gomez, MDT	Lyn Harris, MDT
Stephen Reich, CUTR	Pepe Valdes, OCITT
Ruby Adams, MDT	John Prats, OCITT
Mark Alvarez, CUTR	Jim Konschnik, Easter Seals, MD
Mayra Bustamante, MDT	David Tinder, PWD

1. Roll Call

With a quorum present, Hon. Zilber called the meeting to order at 9:18 a.m.

2. Approval of Agenda

Mr. Reeder moved for approval of the agenda; seconded by Mr. Moss and it carried without dissent.

3. Approval of Minutes (November 17, 2004)

Mr. Reeder moved for approval of the minutes; seconded by Mr. Moss and it carried without dissent.

4. Citizens' Comments

None

5. Reports/Old Business

- a. Follow-Up Report – The External Affairs Committee follow-up report was included in the members' agenda package. No discussion.
- b. Federal/State Legislative Update – Lynn Harris, MDT, provided the Committee with an update on the state and federal legislative packages concerning the East/West and North Corridors. MDT's federal legislative package was distributed to all members. At the state level, Mr. Bradley mentioned the County's support of legislation to permit the use of a shoulder of a roadway by transit buses.

- c. MDT Customer Service Card – Ruby Hemingway-Adams, MDT, provided an oral presentation on the results obtained from the customer service comment cards that were placed at different bus routes. Since December 21, 2004, 508 comments cards have been received. MDT was able to obtain various types of responses and feedback from transit riders. A hand-out was distributed providing a summary of findings and types of feedback/information obtained from the comments cards. Ms. Hemingway-Adams also informed that in the future, bus operators will have comment cards available in three different languages for those customers requesting one. A sign posted in the bus will advise transit customers of the comment cards and how to obtain them.
- d. CITT Vacancy Marketing Outreach Effort – Virginia Diaz, OCITT External Affairs Director, provided committee members with the results of the recent CITT recruitment effort for District 5. The 30-day campaign was initiated on January 6, 2005 and ran through February 6, 2005. As a result of the outreach effort, 27 applications were received. Six applicants represented District 5. Staff is already enlisting the support of other county departments and civic organizations to kickoff a more grass root effort for the next outreach campaign – expected to run in March.
- e. Municipal Surtax Distribution - A list with the October, 2004 figures for municipal surtax distribution was included in the members' agenda package. A total of \$2.3 million was distributed to municipalities in October, 2004. To date, over \$55 million has been distributed to the municipalities.

6. Action Items

None

7. Citizens' Comments

None

8. New Business

- a. Comprehensive Bus Operations Analyses – Mark Alvarez of the University of South Florida's Center for Urban Transportation Research (CUTR) delivered a PowerPoint presentation on the findings and recommendations obtained from MDT's bus operations analyses. As a result, the study identified approximately \$4 million to \$5 million in savings in service changes. The cost of the study was \$1.1 million. His presentation touched on the following points:
 - Goals of the analyses: 1) Survey existing service; 2) analyze existing service levels and performance; 3) proposed PTP service considered; 4) Provide timely recommendations for implementation
 - Recommendations: There were a total of eight recommendations. According to Mr. Bradley, MDT Director, all recommendations made by CUTR have been accepted. Mr. David Fialkoff, Chief Service and Mobility Planning for MDT, stated that all recommendations should be implemented within 4-5 bus line-ups.

- b. Ordinance 02-117 – Bruce Libhaber, Assistant County Attorney, informed the Committee that a change to the absenteeism policy requires a Commission amendment to the ordinance. Mr. Libhaber handed out draft language for both CITT member absenteeism policy and CITT Nominating Committee member absenteeism policy.

Mr. Reeder motioned to accept the recommended draft language. Motion was seconded by Mr. Moss and it carried without dissent.

- c. Ordinance 02-116 - Bruce Libhaber, CAO, addressed the following issues:
- Defining and establishing a Maintenance of Effort (MOE) level for the Public Works' component –Establishing an MOE level for Public Works; topic was referred to the B&F Committee; staff is to identify the general fund subsidy
 - Five percent administrative cap for municipalities. Item is to be discussed along with the Municipal MOE issue at the next External Affairs meeting.
 - Defining MOE in the municipal component. This item impacts two municipalities (Aventura/Key Biscayne) whose maintenance of effort was extraordinarily high at the time the ordinance was written. Staff will be meeting with each respective municipality to confirm its impact should the proposed language be approved.
 - New Municipalities and share of PTP funds – This item was tabled.

9. Announcements – Next External Affairs Committee

The next External Affairs Committee meeting is scheduled for Tuesday, March 22, 2005 at the SPCC, 10th floor CITT conference room.

10. Adjournment

The meeting was adjourned at 11:03 a.m.

*****MINUTES ARE IN SUMMARY FORM***
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